

Account Agreement

_____/_____
Last Name First Middle Home Phone

_____/_____/_____
Social Security # Driver's License # Business Phone

Present Address City State Zip

Employer Address

References:

Nearest Relative Address Phone#

The Undersigned agrees and understands that the services rendered for child care are subject to the following conditions:

- *All tuitions are due and payable in full on Monday in advance.*
- *Tuitions not paid by Monday @6:00pm will result in a \$25 late fee.*
- *The customer (parent or guardians agrees to pay, in the event the account is turned over to an agency or attorney for collection, reasonable attorney fees, plus all attendant collection cost, or court cost.*

Agreed and Understood:

_____/_____
Parent or Guardian Signature Date

Infant Feeding Instruction/Agreement

Child's Name: _____ D.O.B.: _____

Center: _____

Complete the following food chart and check those foods/liquids which the child can be fed.(Must be updated monthly).

Milk/Formula

Fresh Milk:

Amount: _____ Time: _____

Formula: _____

Amount: _____ Time: _____

Baby Food

Cereal:

Rice Cereal _____
Oatmeal _____
Other _____

Fruits:

Applesauce _____
Peaches _____
Pears _____
Plums _____
Banana _____
Other _____

Vegetables:

Carrots _____
Green Beans _____
Green Peas _____
Spinach _____
Squash _____
Yams _____
Other _____

Meats:

Beef _____
Chicken _____
Egg yolks _____
Ham _____
Turkey _____
Other _____

Regular Food

Crackers:

Graham _____
Saltines _____
Vanilla _____
Wafers _____
Other _____

Fruits:

Applesauce _____
Banana _____
Fruit _____
Cocktail _____
Peaches _____
Pears _____
Pineapple _____
Tidbits _____
Other _____

Vegetables:

Carrots _____
Green Beans _____
Green Peas _____
Potatoes _____
Squash _____
Yams _____
Other _____

Meats:

Beef _____
Chicken _____
Cheese _____
Ham/Pork _____
Tuna _____
Turkey _____
Other _____

List those foods to which your child is allergic to (Written Physician's statement is required). _____

Parent/Guardian's Signature: _____

Date: _____

My School Too Parent Policy Acknowledgement

I have read the parent policy handbook and
I understand all aspects of the stated policies.

Date: _____

Parent Signature

Date: _____

Administration

Credit Card Authorization Form

Please complete all fields. You may cancel this authorization at any time by contacting us. This authorization will remain in effect until cancelled.

Credit Card Information
Card Type: <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover
Cardholder Name (as shown on card): _____
Card Number: _____
Expiration Date (mm/yy): _____
Cardholder ZIP Code (from credit card billing address):_____ Security code:_____

I, _____, authorize _____ to charge the credit card above for agreed weekly tuition, for my child/children. I understand that my information will be saved on file for future transactions on my account. In the event I do not give my written 2 weeks' notice for my child's termination at _____.
I give authorization for 2 weeks tuition, to be charged to card above.

Customer Signature

Date

Discipline and Guidance Policy for _____

Name of Operation

- ◆ Discipline must be:
 - (1) Individualized and consistent for each child;
 - (2) Appropriate to the child's level of understanding; and
 - (3) Directed toward teaching the child acceptable behavior and self-control.

- ◆ A caregiver may only use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction, which include at least the following:
 - (1) Using praise and encouragement of good behavior instead of focusing only upon unacceptable behavior;
 - (2) Reminding a child of behavior expectations daily by using clear, positive statements;
 - (3) Redirecting behavior using positive statements; and
 - (4) Using brief supervised separation or time out from the group, when appropriate for the child's age and development, which is limited to no more than one minute per year of the child's age.

- ◆ There must be no harsh, cruel, or unusual treatment of any child. The following types of discipline and guidance are prohibited:
 - (1) Corporal punishment or threats of corporal punishment;
 - (2) Punishment associated with food, naps, or toilet training;
 - (3) Pinching, shaking, or biting a child;
 - (4) Hitting a child with a hand or instrument;
 - (5) Putting anything in or on a child's mouth;
 - (6) Humiliating, ridiculing, rejecting, or yelling at a child;
 - (7) Subjecting a child to harsh, abusive, or profane language;
 - (8) Placing a child in a locked or dark room, bathroom, or closet with the door closed;and
 - (9) Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

Texas Administrative Code, Title 40, Chapters 746 and 747, Subchapters L, Discipline and Guidance

My signature verifies I have read and received a copy of this discipline and guidance policy.

Signature

Date

Check one please:

parent

employee/caregiver

household member of child-care home



Name:

Address:

Phone:

D.O.B.:

S.O.C:

■ EMAIL

MOTHERS EMAIL:

FATHERS EMAIL:

■ In an Emergency

MOTHER :

Daytime phone:

Evening phone:

FATHER:

Daytime phone:

Evening phone:

■ ALTERNATE EMERGENCY CONTACT

NAME:

Daytime phone:

Evening phone: